



No Smoking Policy

Date of Original Policy: January 2011
Member of Staff Responsible: K Grewal-Joy, Headteacher
Review Date: May 2018 (3 year policy)

Approved by SLT on 5 February 2015
Approved by Curriculum Committee on 22 June 2015 (min no: 11/2014-2015 .11)
Minutes of the meeting approved by Full Governors 14 July 2015

This policy was reviewed and has been impact assessed in the light of all other school policies including the Disability Equality Scheme.

Introduction:

Research shows that almost a quarter of all young people are regular smokers by the age of 15. Almost all adult smokers took up the habit when they were children. It is estimated that 450 children a day take up the habit. The medical profession regards smoking as the major cause of many illnesses. It is estimated that approximately 114,000 smokers a year die in the UK because of their smoking habit. People can be harmed by second-hand smoke i.e. by inhaling smoke from other people's cigarettes.

Parkside School acknowledges that smoking and breathing other people's tobacco smoke is both a public health hazard and a health issue and therefore has decided to protect both students and staff from the harmful effects of smoke by introducing a No Smoking Policy.

This Policy aims to:

- Provide an environment where good health is promoted for all
- Highlight to all who use Parkside School that it is a "smoke free" environment
- Enable the school to tackle smoking-related issues
- Raise awareness of the dangers associated with exposure to tobacco smoke and reinforce the school's health education programme
- Satisfy Section 2(2)(e) of the Health and Safety At Work etc Act 1974, which places a duty on employers to provide a working environment for employees that is "*safe, without risks to health, and adequate as regards facilities and arrangements for their welfare at work*"
- Comply with the smoke free legislation under the Health Act 2006, which from 1 July 2007 places a duty on "*any person who controls or is concerned in the management of smoke-free premises*" i.e. the Headteacher, to ensure compulsory signage is displayed in the required places and smoking is prevented in all "enclosed" or "substantially enclosed" premises
- Take account of the needs of those who are addicted to smoking and to offer an avenue of support for those who wish to stop.

1.0 **School Environment**

Parkside School site is an entirely smoke free environment. Smoking is not permitted on the school grounds or in the school buildings including toilets, corridors, staff rooms, car parks, playing fields and the hard play area.

This policy applies to staff, students, parents, visitors and contractors when they are on the school site.

Signage will be put up to remind all visitors of Parkside School's smoke free policy.

No Smoking signs are prominently displayed around the school grounds reflecting the school's stance to smoking on site. Compulsory signage will be displayed as required by the Health Act.

Smoking is not permitted anywhere in the school grounds or buildings at any time. This includes school events held outside normal school hours, or at any time when a student is wearing school uniform, regardless of location.

Organisations and clubs who use the school premises outside of school hours are expected to adhere to the school's No Smoking Policy.

All transport provided by the school is smoke free and will display the compulsory signage as required by the Health Act.

Securing Compliance

2.0 **Staff**

The teaching staff, support staff and governors must have a clear and detailed understanding of the damage that cigarette smoking and second hand smoke can do to health and are also aware of the nature of tobacco addiction.

Staff and the Leader of Personal Development will ensure smoking-related topics are adequately incorporated into class teaching for each Key Stage.

Activities around smoking in schools should complement a community-wide programme of action.

Staff are not permitted to smoke anywhere on the school site.

Staff will not smoke in front of students during educational visits.

Details of the NHS Stop Smoking Service will be available to those members of staff who wish to stop smoking. Details and leaflets offering support will be available in the staff room, on school notice boards and from the school nurse.

All staff will be provided with a copy of this Policy and new staff will be alerted to the existence of the smoke free environment at interview.

Breaches of this Policy will be subject to the normal disciplinary procedures.

3.0 Students

School recognises a duty of care to those students who smoke and are committed to assisting them to break the habit.

Help will be made available to those students who want advice on how to stop smoking by visiting the school nurse at the school drop-in sessions and through NHS Cessation of Smoking sessions.

If a student is found smoking on the school site or where school has jurisdiction the following action will be taken:

Disciplinary Procedures:

The school will follow consistent procedures to deter and re-educate students who smoke on the school site or to and from school.

The school will aim to inform parents of its disapproval of smoking and will ensure that prospective parents are aware of the sanctions likely to be enforced.

Procedures and sanctions:

- a) The student will be told to stop smoking and parents will be contacted.
- b) Refusal to extinguish the cigarette will result in direction intervention by the SLT team leader and an internal isolation day will follow.
- c) Students caught frequently violating the school's No Smoking Policy may, in addition, lose privileges such as free time at brunch and lunch and would be subject to close supervision at these times.
- d) Repetition of the refusal to comply with the school's No Smoking Policy within a term will result in parents being invited into school, the involvement of other outside agencies and the possibility of a **fixed term exclusion**.

4.0 Parent and Adult Helpers

Parents and adult helpers will be reminded annually that the school site is a smoke free environment.

Parent and adult helpers are not permitted to smoke anywhere on the school site.

Parents will be discouraged from smoking at entrances and exits to the school site whilst collecting their child.

Parents and adult helpers will be asked to refrain from smoking when assisting on any school trips and events.

5.0 **Contractors, Visitors and other users of the school site**

All contractors, visitors and users of the school site must be informed of the school's No Smoking Policy on signing in at Reception and are not permitted to smoke anywhere on the school site.

Adequate signage will act as a reminder.

Contractors, visitors and users of the school site should be discouraged from smoking at exits and entrances to the school grounds, especially in view of students.

Smoking inside work vehicles on site is not permitted.

Breaches of the school's No Smoking Policy by contractors should be reported to the relevant company via the Headteacher.

Smoking among adults on school premises, or by teachers during school hours, reinforces the idea that smoking is a normal adult activity and undermines strict prohibition among students.

6.0 **Monitoring, Evaluation and Review**

The governors and leadership team will ensure that all staff take responsibility for implementing and regularly monitor students, staff and other adults using the school site to ensure compliance. Overall responsibility for this Policy ultimately rests with the Headteacher.